



Sri Poornaprajna Evening College, Udupi

Action Taken Report 2022-23

Agenda	Resolution	Outcome
IQAC Meeting with staff members held on Friday, 26th August 2022		
Internship as a part of the Curriculum	It was resolved to introduce an Internship for First Degree Students as a part of formative assessment. The Mangalore University curriculum does not insist on the internship and IQAC has taken this quality initiative to bridge the industry-academic relationship. The HODs were instructed to choke out the feasibility plan and implementation strategy on the same.	All the Heads of the Department were instructed to prepare an action plan on implementing the internship as a part of the evaluation and during the year 2022-23 Many First Degree Students completed the internship at various firms and organisations.
Certificate Courses/Value Added Courses to be introduced based on feedback	As per the analysis of Feedback taken on the curriculum from the stakeholders, it was decided to introduce additional certificate courses during the year and Mrs Lavita Dsouza agreed to continue her service as a Certificate Course Coordinator during the AY 2022-23.	13 Certificate courses were offered during the year 2022-23 and 403 students have successfully completed the course with the certification.
Any Other Matter: <ul style="list-style-type: none">Introducing Dean System	IQAC proposed the introduction of the Dean system. Under this, the Dean of Commerce, Dean of Humanity and Dean of Languages shall be set up. As many of the language department has only one staff, this system was proposed.	Dean of Commerce, Dean of Arts, and Dean of Languages were appointed to monitor the functioning of departments.
Professional-Students Meet session	<ol style="list-style-type: none">Decided to introduce a unique series of talks under "SPEC Talk", which intends to motivate the students to take up the professional exams confidently.Decided to arrange for the Professional-Students Meet session.	Conducted several guest talks under the banner "SPEC Talk". Professionals Meet, and Interaction with Historians were conducted.


Coordinator

Internal Quality Assurance Cell
Sri Poornaprajna Evening College,
Udupi - 576 101


Principal

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IQAC Meeting with the Staff members held on Friday, 16th December, 2022

NAAC Documentation and Criterion Review:	A Criterion-wise committee was formed in May 2022 and the Criterion heads gave their reviews on the different metrics. Based on the request from the criterion members, it was decided to hold a session on NAAC RAF Documentation process during the month of December 2022.	Organised Two day workshop on RAF and Dr Seshagiri L was the resource person.
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IQAC Composition Meeting held on 28th January 2023

Any Other Matter	<ol style="list-style-type: none"> 1. Decided to enter into A MOU with PAPYRoll Pvt Ltd., in managing paper waste. 2. Decided to enter into a MOU for managing E-waste in the campus. 3. Decided to host Mangalore University Level Tournaments during the AY 2022-23. 4. Decided to introduce "A social Connect initiative as a part of Best Practice" of the college and Ms Deekshitha was selected as a convenor for the same. 5. Establishing ED Cell and an MOU with Atal Incubation Centre, Nitte for incubation innovation 	<p>A MOU was entered and functional</p> <p>A MOU was entered and functional</p> <p>Hosted the University Level Women's Volleball Tournament on 28th and 29th 2023.</p> <p>Nivedana- A social Connect initiative was started</p> <p>EDC was formed and an MOU with AIC was entered</p>
Approval of Vision and Mission	The revised College Vision and Mission statement was presented for the approval of members and same being forwarded to the Management for consideration.	CA T Prashanth Holla, Hon.Secretary duly approved the same. It was decided to launch the revised vision and mission in the month of April, 2023.
Strategic Perspective Plan	IQAC took the initiative of drafting a Strategic Perspective Plan to attain the vision and mission.	A strategic Perspective plan was prepared and shall be implemented w.e.f Academic Year 2023-24


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IQAC Meeting with Staff members on Friday , 19th May 2023

Presentation on the NAAC process to the Management Council	The Criterion members were instructed to prepare themselves with the presentation to be made in the presence of External Experts and Management representatives in July 2023.	The Presentation session was organised on 9 th September 2023.
NIRF Registration	IQAC stressed the need for NIRF participation and it was resolved to participate in NIRF from the AY 2023-24. Mr Anilkumar J, Librarian was given the responsibility of convenor of the same.	NIRF Registration was successful and data will be submitted when the portal is made open under DCS.

IQAC Meeting with HODs held on 11/07/2023

Review of AAA Report for the assessment period 2021-23	Mr Anilkumar J, Convenor of Academic and Administrative Audit gave the review on the progress and IQAC instructed to submit the report by the end of July 2023.	The report was reviewed by the External Audit Committee and recommendations were given. The same shall be dully obliged.
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