




**Sri Poornaprajna Evening College, Udupi**  
**Action Taken Report 2021-22**

Agenda	Resolution	Outcome
<b>IQAC Composition Meeting held on 21-10-2021</b>		
College Website	Decided to Launch the updated college website	College Website was inaugurated and made functional with several features
Quality Programmes	Decided to organise professional development programmes for Faculty members	Organised a programme on Professional development programme on faculty profile development and communication skills
	Decided to organise Soft Skill programmes during the year.	Organised several workshops and certificate courses on Soft Skills, Interview skills and Corporate Etiquettes.
<b>IQAC Meeting with the staff members held on 04-11-2021</b>		
Preparation of Academic Calendar 2021-22	The Academic Calendar 2021-22 was presented by the IQAC Coordinator and the HODs, Convenors of the Internal Exam Committee, Cells, and Associations were informed to adhere to the same.	The Academic Calendar 2021-22 was presented by the IQAC Coordinator and the HODs, Convenors of the Internal Exam Committee, Cells, and Associations were informed to adhere to the same.
Celebration of Azadi ka Amruth Mahostava	Discussed the action plan for the celebration of Azadi Ka Amruth Mahostava	Several Programmes were organised by NSS, Cultural Associations, YRC etc.

  
Coordinator  
Internal Quality Assurance Cell  
Sri Poornaprajna Evening College,  
Udupi - 576 101

  
Principal  
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**IQAC Composition Meeting held on 29-03-2022**

Appointment of new IQAC Coordinator	Considering the retirement of SmtDurgalaxmi, IQAC Coordinator on 31-03-2022, Mr Vinayak Pai B was appointed as an IQAC Coordinator w.e.f 01-04-2022.	Considering the retirement of SmtDurgalaxmi, IQAC Coordinator on 31-03-2022, Mr Vinayak Pai B was appointed as an IQAC Coordinator w.e.f 01-04-2022.
Feedback Committee	A Feedback committee was formed to collect feedback on the curriculum from the stakeholders. Mr Dinesh R was appointed as a coordinator of feedback collection and analysis committee.	The Feedback committee submitted the feedback collected and same being submitted the Principal for further action.

**IQAC Composition Meeting held on 17-06-2022**

Setting of Commerce Lab	A proposal has been sent to the Management for setting up a Commerce Lab.	Management approved the proposal and same shall be incorporated
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