

**SRI POORNAPRAJNA EVENING COLLEGE, UDUPI - 576101**

ಶ್ರೀ ಪೂರ್ಣಪ್ರಜ್ಞಾ ಸಂಧ್ಯಾ ಕಾಲೇಜು, ಉಡುಪಿ - 576101

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Email: sppecudupi@gmail.com, Phone: 0820 2520743 Fax : 0820 2525676**IQAC MEETING**

Ref No.	SPPEC/IQAC/2020-21/	Date	07/08/2020
Subject	Meeting of the composition of IQAC	Time	04:30 pm to 07:00 pm
Facilitator	Smt. Durgalaxmi	Location	SPPEC, Conference Room

Participants of the management review meeting

No.	Name	Attendees
1.	Dr. Sukanya Mary J	Chairperson
2.	Smt. Durgalaxmi	Coordinator
3.	Sri. Pradeep Kuamr	Management Representative
4.	Sri. Sandeep Kumar Satyamurthi	Member
5.	Dr. Ramakrishna Udupa	Member
6.	Smt. Shalini	Member
7.	Sri Santhosh Kumar	Member
8.	Sri Vinayaka Pai	Member
9.	Sri Yashpal Suvarna	Member
10.	Sri Mohandas Naik	Member

Sri Mattu laxminarayana Rao, Alumni representative and Venkatesh Prasad student representative could not attend the meeting because of their inconvenience due to the pandemic situation. They were contacted through telephone and enlightened over the agenda of the meeting. They actively involved in the meeting by giving their valuable suggestions in taking the decisions on the given agenda of the meeting.

Agenda:

- 1) Plan of action for the year 2020-21
- 2) Preparation of AQAR for the year 2019-20
- 3) Implementation of online learning programs as per the guidelines of University
- 4) Any other quality related matter



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Proceedings of the meeting:

Mrs. Durgalaxmi the coordinator welcomed the chairperson and other members of IQAC. She presented the report of the curricular and co-curricular activities of the year 2019-20. Dr. Sukanya Mary J, the chairperson of IQAC presided over the meeting. Mrs Durgalaxmi thanked all the member for their active participation.

The members approved the report. Sri Pradeep Kumar the secretary of the college managing committee addressed the meeting and made the following remarks.

- Poor enrolment in the humanities streams and M.Com
- Implementation of effective progressive discipline policy in the campus
- Implementation of strengthening of counseling and mentoring system
- Precautionary measures to protect ourselves from covid-19.

The following committee have been created to promote the admissions:

- Sri Sandeep Kumar Satyamoorthy, Cordinator
- Sri Santhosh Kumar
- Sri Ramananda Rao
- Sri Sushanth Nayak

The college N.S.S unit is assigned the work of taking precautionary measures against Covid –19.

1. Decided to prepare plan of action for the year 2020-21.
2. Decided to conduct a separate meeting with the faculty members to prepare the plan of action and AQAR for the year 2019-20.
3. Decided to enter into a memorandum of understanding with Poornaprajna college in order provide more access to the students in curricular and co-curricular activities.
4. Decided to conduct online classes as per the schedule of university.

Durgalaxmi
Coordinator
Internal Quality Assurance Cell
Sri Poornaprajna Evening College,
Udupi - 576 101

Dr. Sukanya Mary J
Principal
SRI POORNAPRAJNA EVENING COLLEGE
Udupi - 576 101



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SPPEC/IQAC/2020-21

Date: 06/10/2020

IQAC

IQAC meeting with faculty members on 24/09/2020

Agenda of the meeting:

- 1) AQAR submission for the year 2019-20
- 2) Plan of action for the year 2020-21
- 3) Online feedback of student satisfaction survey for the year 2019-20

Members Present

- | | |
|-----------------------------------|---------------------------|
| 1. Dr. Sukanya Mary J | - Chairperson |
| 2. Smt. Durgalaxmi | - Coordinator IQAC |
| 3. Sri Sandeep Kumar Sathyamurthi | - HOD English |
| 4. Smt. Shalini | - HOD Sociology |
| 5. Prof. Sripathi G.G. | - Guest Lecturer |
| 6. Sri Santosh Kumar | - HOD Commerce |
| 7. Dr. Ramakrishna Udupa | - Student welfare Officer |
| 8. Sri Ramananda Rao | - Lecturer in Kannada |
| 9. Sri Raghavendra Hegde | - Lecturer in Commerce |
| 10. Smt. Lavita D'souza | - Lecturer in Commerce |
| 11. Sri Chiranjnan K. Sherigar | - Lecturer in Commerce |
| 12. Sri Raghavendra G G | - Lecturer in Commerce |
| 13. Smt. Gowri Shenoy | - Lecturer in Commerce |
| 14. Sri Nagaraj | - Lecturer in Commerce |
| 15. Sri Karthik Nayak | - Lecturer in Commerce |
| 16. Sri Chandrashekhar | - Lecturer in Economics |
| 17. Smt. Shreelata Acharya | - Lecturer in Economics |
| 18. Sri Premanatha | - Lecturer in History |
| 19. Sri Muralikrishna B | - Lecturer in Hindi |
| 20. Ms. A Jayashree Nayak | - Lecturer in English |
| 21. Sri Vinayaka Pai | - Lecturer M.com |
| 22. Sri Sushanth Nayak | - Lecturer M.com |
| 23. Ms. Deekshitha | - Lecturer M.com |
| 24. Sri Mohandas Naik | - Office Suppt. |
| 25. Sri Venkatesh H V | - SDC |
| 26. Sri Sudhakara | - Office Asst. |
| 27. Sri George Terry Martis | - Office Asst. |
| 28. Sri Annantha Krishna | - Office Asst. |

Principal



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Minutes:

The following committee has been created to prepare AQAR for 2019-20

- 1) Smt. Durgalaxmi - Coordinator

Members:

Sri Sandeep Kumar Sathyamurthi
Dr. Ramakrishna Udupa
Sri Vinayaka Pai
Smt. Shalini
Smt. Lavita D'souza
Smt. Shreelata Acharya
Sri Chiranjani
Smt. Gowri Shenoy
Ms. Deekshitha
Sri Nagaraj
Sri Mohandas
Sri Sudhakar

Is resolved to take online feedback - SSS (student satisfaction survey).
Mrs. Durgalaxmi welcomed the chairperson and other members and
thanked for the active participation of all the faculty members.

Durgalaxmi
IQAC Coordinator
Internal Quality Assurance Cell
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SPPEC/IQAC/NTC/2021-22

Date: 09.08.2021

IQAC NOTICE

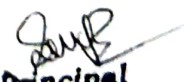
A meeting of the Internal Quality Assurance Cell will be held on Thursday, 12th 2021 with faculty members. All are required to attend.

Agenda:

1. Presentation of AQAR 2019-20
2. Faculty Empowerment Strategies
3. Teaching Plan
4. Update of College Website
5. Any other matter

Time: 5.15 pm

Venue : Room No. 54


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SPPEC/IQAC/2020-21

Date: 12/08/2021

IQAC

IQAC meeting with faculty members on 12/08/2021

Agenda of the meeting:

1. Presentation of AQAR 2019-20
2. Faculty Empowerment Strategies
3. Teaching Plan
4. Update of College Website
5. Any other matter

Members Present

- | | |
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| 1. Dr. Sukanya Mary J | - Chairperson |
| 2. Smt. Durgalaxmi | - Coordinator IQAC |
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Minutes:

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- 1) Smt. Durgalaxmi - Coordinator

Members:

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Dr. Ramakrishna Udupa
Sri Vinayaka Pai
Smt. Shalini
Smt. Lavita D'souza
Smt. Shreelata Acharya
Sri Chiranjana
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Sandeep
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