SRI POORNAPRAJNA EVENING COLLEGE, UDUPI – 576101

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(Promoted & Managed by the Sri Admar Mutt Education Council, Sadashivnagara, Bangalore – 80) NAAC Re-Accredited -B

Email: sppecudupi@gmail.com, Phone: 0820 2520743 Fax : 0820 2525676

SPPEC/IQAC/2019-20

Date: 19/06/2019



IQAC meeting with Faculty Members was held in the room no. 54 on 19th June 2019.

Agenda of the meeting:

- 1) Preparation of Academic Calendar for the year 2019-20
- 2) Faculty Development Progarmme for the year 2019-20
- 3) Any other Matter

Members Present

1. Dr. Sukanya Mary J	– Principal	- sd/
2. Smt. Durgalaxmi	 Coordinator /HOD of History 	- sd/
3. Smt. Shalini	 HOD of Sociology 	- sd/
4. Dr. Ramakrishna Udupa	– HOD of Sanskrit	- sd/
5. Sri Vinayaka Pai	 Lecturer in Commerce 	-sd/
6. Sri Santosh Kumar	– HOD of Commerce	- sd/
7. Sri Sandeepkumar Sathyamoort	hy- HOD of English	- sd/
8. Sri Sushanth Nayak	- Lecturer in Commerce	- sd/
9. Sri Chandrashekhar 009 192	– HOD of Economics	- sd/
10. Sri Chiranjan K Sherigar	– Lecturer in Commerce	r-sd/
11. Sri Raghavendra G G	- Lecturer in Commerce	- sd/
12. Smt Gowri Shenoy	- Lecturer in Commerce	- sd/
13. Sri Premnath	 Lecturer in History 	- sd/
14. Sri Karthik Nayak	- Lecturer in Commerce	- sd/
15. Sri Nagaraj	 Lecturer in Commerce 	- sd/
16. Sri Mohandas Naik	- Office Superintendent	- sd/
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Decisions taken:

- 1) Decided to prepare academic calendar as per the guidelines of Affiliating University
- 2) Decided Introduce value added course by the Sanskrit Department for the academic year 2019-20

Mrs. Durgalaxmi the coordinator of IQAC welcomed the chairperson and other faculty members and thanked all the members for their active participation.

Compliance:

- 1) Academic Calendar prepared as per the guidelines affiliating University
- 2) The department of Sanskrit conducted value added course on Rasa Sidhantha and Kavya Thatvam

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Internal Grading Insatioance Cell Sri Poornaprajna Evening College, Usupi - 576 101

Principal Principal SRI POORNAPRAJNA EVENING COLLEGE UDUPI - 576 101



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SPPEC/IQAC/2019-20

Date: 07/08/2019



IQAC meeting with Faculty Members was held in the room no. 55 on 07^{th} August 2019.

Agenda of the meeting:

- 1) Improvement in the curriculum planning and implantation
- 2) Certificate courses for the academic year
- 3) Any other Matter

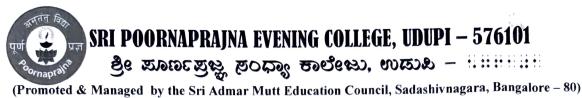
Members Present

 4. Sri Sandeepkumar Sathyamoorth 5. Sri Sushanth Nayak 6. Sri Chandrashekhar 7. Smt Gowri Shenoy 	 Principal Coordinator /HOD of History HOD of Sanskrit HOD of English Lecturer in Commerce HOD of Economics Lecturer in Commerce Lecturer in Commerce Lecturer in Commerce 	- sd/ - sd/ - sd/ - sd/ - sd/ - sd/ - sd/ - sd/ - sd/
 7. Smt Gowri Shenoy 8. Sri Chiranjan K Sherigar 	- Lecturer in Commerce	- sd/
11. Smt Gowri Shenoy	– Lecturer in Economics – Lecturer in Commerce	- sd/ - sd/
13. Sri Ramananda Rao 14. Sri Karthik Nayak 15. Sri Nagaraj	 Lecturer in History Lecturer in Kannada Lecturer in Commerce Lecturer in Commerce 	- sd/ - sd/ - sd/ - sd/
16. Sri Ranjith Hegde 17. Sri Mohandas Naik	– Librarian - Office Superintendent	- sd/ - sd/

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Decisions taken:

- 1) Decided to depute the teachers to attend the subject related workshops and seminars by sanctioning 4 days OOD per semester as per the circular of Regional Joint Director of Collegiate Education.
- 2) Decided to introduce certificate course in linguistics by the department of languages.
- 3) Decided to create a counseling cell in the college to strengthen the mentoring system as per the guidelines given by the Vice-Chancellor of Affiliating University.

Mrs. Durgalaxmi the coordinator of IQAC welcomed the chairperson and other faculty members and thanked all the members for their active participation.

Compliance:

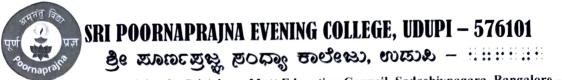
- 1) The teachers attended the workshops conducted by the subject Associations and affiliating university. The OOD facility was provided to them.
- 2) The Departments of languages prepared the syllabus to introduce certificate courses in the year 2020-21
- 3) A college level counselling cell has been created with the following members

Smt Shalini Smt Lavita D'Souza Prof. Sripathi G U Dr Ramakrishna Udupa HOD of Sanskrit

HOD of Sociology Lecturer in Commerce Guest Faculty of Sociology Coordinator Member Adviser Member

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SPPEC/IQAC/2018-19

Date: 28/12/2019

IQAC

The meeting of the Composition of IQAC was held on 28.12.2019 at IQAC room.

Agenda of the meeting:

- 1) Presentation of the AQAR for the year 2018-19
- 2) Future plans of the Institution

Members Present

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July
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Decisions taken:

- 1) The members approved the AQAR of the year 2018-19. It is resolved to submit the AQAR to NAAC
- 2) Decided to conduct one week online certificate course on Digital Teaching Technics
- 3) Decided to create counseling cell for the holistic development of student's personality.
- 4) Decided to motivate the teachers to participate in online certificate courses through SWAYAM or E-Pathashala

Mrs. Durgalaxmi the coordinator welcomed the chairperson and other members of IQAC and thanked all the members for their active participation.



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Compliance:

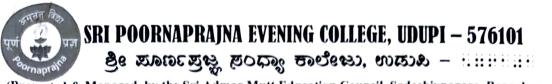
- 1) AQAR has been submitted on 28.12.20219
- 2) The existing students counselling cell has taken steps to promote ethical values among the students by regular personal counselling.
- 3) The following faculty members completed certificated course from SWAYAM Smt Shreelatha Acharva Asst Professor of Economics

Smt Shreelatha Acharya, Asst. Professor of Economics Smt. Shalini, Asst. Professor of Sociology

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Dungallaxmi Internal Coold Inatorce Cell Sri Poornaprajna Evening College, Udupl - 576 101

Principal SRI POORNAPRAJNA EVENING COLLEGE UDUPI - 576 101



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SPPEC/IQAC/2019-20

Date: 06/05/2020

IOAC

A Virtual Meeting of the Composition of IQAC was conducted through telephonic conversation on 06.05,2020.

Agenda of the meeting:

- 1) Implementation of the order of the Commissioner of the Collegiate Education Dated: 04.05.2020.
- 2) Submission of Data for the affiliation to the University.

Members Participated in the Meeting

1. Dr. Sukanya Mary J - Chairperson 2. Smt. Durgalaxmi - Coordinator 3. Sri Pradeep Kumar - Management Representative 4. Sri Sandeepkumar Sathyamuthi - Member 5. Smt. Shalini – Member – Member 6. Dr. Ramakrishna Udupa – Member 7. Sri Vinayaka Pai - Alumni Representative 8. Sri Mattu Laxminarayana Rao - Industrialist 9. Sri Yashpal Suvarna - Member 10. Sri Santosh Kumar - Office Superintendent 11. Sri Mohandas Naik Decisions taken:

- 1) Decided to conduct Online Classes to Complete the portions remained before Lock down and the teachers are requested to submit the details to the Principal
- 2) Mentors were directed to keep in touch with their mentees and to give personal counselling to keep the students Psychologically strong
- 3) Decided to conduct online examination for the genuine absentees for internal assessment marks
- 4) Admission committee for the year 2020-21. Mr. Santhosh Kumar HOD of Commerce is the coordinator of the committee
- 5) Decided to create a following committee to prepare the appraisal and account of the faculty member Smt. Durgalaxmi Sri Sandeepkumar Sathyamurty Sri K.S. Somayaji
- 6) Mr. Manjunath Jogi the Physical Director is directed to prepare a Video and send it to the students improve the fitness and to prepare the action plan for the Games & Sports activities



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Mrs. Durgalaxmi the coordinator welcomed the chairperson and other members of IQAC and thanked all the members for their active participation.

Compliance:

- 1. Online classes were conducted by creating WhatsApp Groups and records were submitted to the Principal
- 2. Conducted by mentors
- 3. Conducted by the subject teachers
- 4. The Principal created the Admission committee and process of admission has been started in May 2020 as per the circular of affiliating university and the Commissioner of Collegiate Education Govt. of Karnataka
- 5. Staff appraisal Prepared
- 6. Prepared

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Principal SRI POORNAPRAJNA EVENING COLLEGE UDUPI - 576 101