



# SRI POORNAPRAJNA EVENING COLLEGE, UDUPI – 576101

ಶ್ರೀ ಪೂರ್ಣಪ್ರಜ್ಞಾ ಸಂಧ್ಯಾ ಕಾಲೇಜು, ಉಡುಪಿ – 576101

(Promoted & Managed by the Sri Admar Mutt Education Council, Sadashivnagara, Bangalore – 80

Affiliated to Mangalore University

NAAC Re-Accredited "B" ( 2.10 CGPA)

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SPPEC/IQAC/AC 2019-20

## IQAC - PLAN OF ACTION AND OUTCOME FOR THE YEAR 2019-20

Sl. No.	Description	Time Line	Staff In charge	Outcome
<b>Month : May 2019</b>				
1	Admission Process for 1 <sup>st</sup> Year – Begins	1 <sup>st</sup> Week	Admission Committee	Completed as per the schedule of the Unv. And Roaster System
2	Admission for 2 <sup>nd</sup> Year & 3 <sup>rd</sup> Year	2 <sup>nd</sup> & 3 <sup>rd</sup> Week	Admission Committee	Completed as per the schedule of the Unv. And Roaster System
3	Formation of Association for the year 2019-20	4 <sup>th</sup> Week	Staff Council	As per the Guidelines of Affiliating University
<b>Month : June 2019</b>				
1	Formation of Time Table Committee	1 <sup>st</sup> Week	Staff Council	Committee consisting of HOD's was formed Mr. Santhosh Kumar HOD of Commerce is the Coordinator and Time Table was prepared as specified by the Affiliating University
2	Reopening of the College	June 17 <sup>th</sup>		Reopened on the Same Day – Preparatory Work for the Academic Year 2019-20
3	Principal's Meeting with Faculty Members & Departmental	June 18 <sup>th</sup>	Principal & HOD's	Conducted
4	IQAC & Faculty Meeting	June 19 <sup>th</sup>	IQAC	Conducted
5	Commencement for UG Class	June 20 <sup>th</sup>		Commenced on the same day
6	Orientation Classes for 1 <sup>st</sup> Year		Student Welfare	Conducted



	UG		Council	
7	International Yoga Day	June 21 <sup>st</sup>	NSS Coordinator	Celebrated
8	Admission Process Closes without Penalty	June Last Week		Admission process extended for 1 week and facility extended to the students and completed by the end of the month
9	Admission Process for 2 <sup>nd</sup> Year PG Classes	June Last Week	Admission Committee for PG	Process started
<b>Month : July 2019</b>				
1	Aptitude Test for 1sy Year Degree	1 <sup>st</sup> Week	Subject Teachers	Conducted
2	Founders Day Celebration	July 4 <sup>th</sup>		Observed
3	Enrolment of Students for NSS, Sports & Cultural Committees	1 <sup>st</sup> Week	Coordinators of NSS, Sports & Cultural Committee	Enrolment completed concerned committee
4	Formation of Student Council	2 <sup>nd</sup> Week	Student Welfare Officer	Formed
5	Admission Process for 1st Year PG Classes	2 <sup>nd</sup> Week	Admission Committee for PG	Commenced
6	Commencements of Classes for PG	July 15 <sup>th</sup>		Commenced
7	IQAC Meeting with NSS, Sports, Cultural & Magazine Committee	3 <sup>rd</sup> Week	IQAC & Committee Coordinators	Conducted
8	Admission Process closes for UG	4 <sup>th</sup> Week	Admission Committee	Completed
<b>Month : August 2019</b>				
1	Inauguration of Student Council	1 <sup>st</sup> Week	Student Welfare Council	Inaugurated
2	Guest Lecturers	1 <sup>st</sup> Week	Departmental HOD's	Conducted by the all departments
3	Independence Day Celebration & NSS Inauguration	August 15 <sup>th</sup>		Celebrated and one Day Shramadhan
4	1 <sup>st</sup> Internal Assessment Examination for UG	2 <sup>nd</sup> Week	Examination Committee	Conducted
5	Publication of Internal Assessment Marks	3 <sup>rd</sup> Week	Examination Committee	Published
6	IQAC Meeting with Career Guidance, Student Council, Other Association & Administrative Staff	4 <sup>th</sup> Week		Conducted and programmes have been chalked out
7	Library Advisory Committee Meeting	4 <sup>th</sup> Week	Library Advisory Committee	Held & Collected the Books required for the Library from heads of the



				Departments
<b>Month : September 2019</b>				
1	Alumni & PTA Meeting	1 <sup>st</sup> Week	Concerned Coordinators	Learning outcome: was presented to the parents Feedback collected
2	2 <sup>nd</sup> Internal Assessment Examination for UG	2 <sup>nd</sup> Week	Examination Committee	Conducted as per schedule
3	1 <sup>st</sup> Internal Assessment Examination for PG	2 <sup>nd</sup> Week	Examination Committee PG	Conducted as per schedule
4	Publication of Internal Assessment Marks	3 <sup>rd</sup> Week	Examination Committee	Published
5	Meeting of Composition of IQAC	3 <sup>rd</sup> Week	IQAC	Held
9	Re-Test for UG	4 <sup>th</sup> Week	Examination Committee	Conducted
<b>Month : October 2019</b>				
1	Submission of Internal Assessment Marks to University	1 <sup>st</sup> Week		Submitted to the University Web
2	Departmental Meetings	1 <sup>st</sup> Week	Head of The Departments	Conducted assessed the activities of the department
3	Quality Enhancement Training Programme for Faculty & Administrative Staff	2 <sup>nd</sup> Week	IQAC	Organised
4	End of the Semester for UG Classes	October 10 <sup>th</sup>		Semester as been completed as per the schedule
5	Comments of UG Examination	October 21 <sup>st</sup>		Held as per the schedule
<b>Month : November 2019</b>				
1	2 <sup>nd</sup> Internal Assessment Examination for PG	1 <sup>st</sup> Week	Examination Committee	Completed as per the schedule
2	End of Classes for PG	November 16 <sup>th</sup>		Completed as per the schedule
<b>Month : December 2019</b>				
1	Reopening of the College	December 16 <sup>th</sup>		Reopened after one week of the schedule
2	Composition of IQAC Meeting	December 23 <sup>rd</sup>	IQAC	Held
3	NSS Annual Special Camp	December 21 <sup>st</sup> to 27 <sup>th</sup>	NSS Units	Organised
4	Christmas Vacation	December 24 <sup>th</sup> to 31 <sup>st</sup>		Given as per the schedule
<b>Month : January 2020</b>				
1	Reopen after Christmas Vacation	January 1 <sup>st</sup>		Reopened on the same day
2	Udupi Admar Mutt Paryaya	January 17 <sup>th</sup> & 18 <sup>th</sup>	Students Welfare Council & NSS	Students Volunteers participated



	1 <sup>st</sup> Internal Assessment Examination for UG	Last Week	Examination Committee	Conducted
<b>Month : February 2020</b>				
1	Sports Day	2 <sup>nd</sup> Week	Sports Committee	Organised
2	Cultural Programmes	3 <sup>rd</sup> Week	Student Welfare Committee	Conducted
3	Annual Day Celebration	Last Week		Postponed
<b>Month : March 2020</b>				
1	Commencement of II Internal Exam	2 <sup>nd</sup> Week	Examination Committee	Conducted
2	Feedback from the Students	3 <sup>rd</sup> Week	IQAC	Online feedback because of the lock down
3	Submission of Internal Assessment Marks to University	Last Week		Postponed because of the lock down
4	Photo Session	Last Week		Not held because of the lock down
<b>Month : April 2020</b>				
1	Saraswathi Pooja	1 <sup>st</sup> Week		Not held because of the lock down
2	End of the II, IV & Vi Semester Classes	April 11 <sup>th</sup>		Postponed Not because of the lock down
3	Commencement of II, IV & Vi Semester Examination	April 20 <sup>th</sup>		Postponed because of the lock down & conducted in the month of September October 2020



  
 Principal  
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