Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SRI POORNAPRAJNA EVENING COLLEGE, UDUPI**
Name of the head of the Institution	**DR. SUKANYA MARY J**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0820-2520743**
Mobile no.	**9448262319**
Registered Email	**sppecudupi@gmail.com**
Alternate Email	**sukanyam801@gmail.com**
Address	**THE PRINCIPAL, SRI POORNAPRAJNA EVENING COLLEGE, UDUPI**
City/Town	**UDUPI**
State/UT	**Karnataka**
Pincode	**576101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**SMT DURGALAXMI**
Phone no/Alternate Phone no.	**08242485580**
Mobile no.	**9483457464**
Registered Email	**sppecudupi@gmail.com**
Alternate Email	**drglxm@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://specudupi.ac.in/2017-18-kannada/

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://specudupi.ac.in/calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.47**	**2013**	**23-Mar-2013**	**22-Mar-2018**
3	**B**	**2.10**	**2018**	**02-Nov-2018**	**01-Nov-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Jun-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Development of Faculty Profile & Institutional Distinctiveness	09-Mar-2019 1	42
E-Governance of Finance and Accounts	07-Feb-2019 1	15
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Academic Administrative Audit Quality related workshops to the faculty AND Administrative Staff E Library Facility Special Guest Lecturers Administrative Works through Automation Minimizing paper work

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File]()	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
COLLEGE MANAGING COMMITTEE	28-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	05-Oct-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The subject-wise and class-wise time tables are prepared at the beginning of every academic year. The classes are assigned according to the number of hours stipulated by the Affiliating University. The Departmental Meetings are held at the beginning and end of each semester to distribute and assess the teaching works. Teaching Plan: A tentative Teaching Plan covering the whole semester is prepared by all the teachers. Then on the basis of teaching plan, the syllabus is covered. The implementation of the teaching plan is monitored periodically by the Heads of the Departments. Teachers are required to report to the Principal on the details of the syllabus covered as well as to be covered. Support to the teachers from the institutions for knowledge enhancement: As our institution is an Affiliated College, we are not framing the syllabus. However, for the effective implantation of the curriculum our college deputes teachers to participate in the workshops organised by the University and subject associations. In case of the revision of the syllabus teachers of the subject concerned are deputed to attend such workshops with O.O.D. facility. They actively participate in the workshop and communicate the outcome to other teachers. We have a Library with an adequate number of books. All the teachers are provided with 20 books at a time for reference. Additional books are also provided if needed. Departmental Libraries are maintained for ready use by teachers. Computers with internet facilities are provided to the faculty members. We have three ICT enabled classrooms for conducting classes with technical support (Power Point Presentation). Guest lecturers are arranged by all the Departments. Work Diaries are maintained by all the teachers and these

are signed by H.O.D.s besides the Principal. If any deficiency is observed in the teaching work, directions are given for improvement. Role of IQAC in ensuing effective teaching: The IQAC prepares Action Plan for every academic year specifically by dividing curricular & co-curricular activities of the college. It gives directions from time to time for the timely finishing of portions. It monitors all the activities of the college. It advises the mentors to identify the slow learners for conducting remedial classes. It conducts workshops to improve the quality of teaching. Eminent resource persons are invited to orient the teachers on effective delivery of the curriculum. Students are given home assignments for evaluation by teachers and proper guidance is given for improving their skills in analytical writing. Surprise tests as well as practice tests are conducted by all the teachers. Newly appointed teachers are given proper guidance by their seniors for effective teaching. Teachers are always encouraged to use innovative teaching methods. Lecture Method: We mainly follow Chalk & Talk lecture method which is accepted as the basic method of teaching. Interactive Method: Students are encouraged to learn through interactive methods which include group discussions and debates, reading and reciting selective texts and poems, role plays etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in GST Taxation		09/07/2018	10	Enhancement of knowledge on the calculation of Taxes in	Taxation Practise
Certificate Course in Tourism		15/01/2019	15	To start travelling agency and to become guides to the tourists	Better interaction communication with the people who visit our place from outside

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	MCOM GENERAL	06/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
KAVYA Certificate Course	16/08/2018	8

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	YOJANA – A study on retired Govt. employees in Udupi	12

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

A structured questionnaire to assess the quality of teaching is given to the students at the end of each semester. The feedback received from the students is being analysed and utilized for the introduction of quality initiatives for the up gradation of the college. IQAC puts the feedback for the proper discussion in order to take steps to implements for such programmes. 1. Students Feedback Quality initiative Programmes: On the basis of the feedback received from the students to conduct technology enabled classes all teachers are being informed by the Principal to conduct Power Point Presentation weekly. As the students requested more study materials latest additions of texts books were added to the library. More emphasis has been given to career guidance cell. 2. Parents Feedback The parents give their feedback during parent teachers meeting annually in a structured format. They put forward the demand to introduce ELibrary facility. This facility has been provided through N List. The teachers and students are utilizing the same. In order to facilitate the students to apply for Scholarship a senior faculty is appointed as the coordinator. As per the request of the parents to keep the campus healthy and clean pest control services are being provided by the municipality. 3. Alumni Feedback Alumni feedback is taken at the time of Alumni Association meeting. Further the outgoing batch in every academic year is given exist form in which they give their feedback. As per their feedback more emphasis is given to students support activities like financial help to the needy students. Analysis of the feedback is placed before the Governing body of the college. Over all response of the students on the teaching is good. No deviations are found in the feedback. Still the Secretary of the governing body addressed the teachers at the beginning of the academic year and directed all the faculty members to achieve excellence in teaching.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		100	45	34
BCom		240	243	201
MCom		60	27	24
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	594	37	26	7	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	25	3	4	0	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The vision of our college is to provide the opportunities to the aspirants of Higher Education who could not pursue their higher education because of difficult social and economic constraints. In order to shape their overall personality we effectively maintain with the following set of goals • Regular follow up of progression of the students • Personal counselling of the students • Identifying the their strength and weakness and helping them to overcome the weakness • Facing the threats and using the opportunities • Facilitating students support activities – Scholarships Cocurricular Activities • Checking the drop out Practice: The mentoring system is maintained in the following pattern: • Mentor Mentee Ration : 1:35 • A format for progression has been maintained in the pattern designed by IQAC of the College. The following information is recorded in the format • Quarterly attendance of the students • Internal Assessment Marks • Marks in the University Examination • Marks in the Cocurricular activities • The mentors take steps to inform the parents the outcome in the parent teacher meeting. Further information are given to the parents through the students The mentors effectively communicate the parents about the weakness of the students and give necessary guidance to them to overcome their weakness. The mentors identify the slow learners and make necessary arrangement for extra coaching for them. The advanced learners are given opportunities to participate in the students support activities for the other colleges which help them to improve their competencies. Due to time constraint the students face stress at the time of examination. The mentors personally take interest in helping the students to overcome examination fear and stress. They attend the workshops conducted in neighbouring colleges for mentoring systems. The guidelines of University and the Department of collegiate education have been strictly followed. The personal counselling sessions are being conducted by the mentors. The counselling cell has been maintained in the college. The students can approach the cell for the redressal of their grievances cell through the mentor. Result: The mentoring system has brought the following possible change • The gap between the teacher and the students is reduced • Consistently good result in the examinations • Students free from examination stress •

Dropout rate is minimal • Free accessibility of teachers to the students • Students made tremendous achievements in the competitions conducts by University and other colleges • Students won laurels in National level and International programmes Conclusion: All the mentors are taking keen interest in supporting the students for their welfare They are giving their best to shape the personality of the students. No challenges have been faced in this regard

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
631	19	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	4	8	1	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Sukanya Mary J. National Award	Principal	Rastriya "Amrithadithya Sahithya Gaurav Samman
2018	Dr. Sukanya Mary J. District Level Honour	Principal	Rangabhoomi Udupi, (Ameture Drama Club)
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	YEAR	12/06/2018	29/04/2019
BCom	BCOM	YEAR	12/06/2019	29/04/2019
MCom	MCOM	YEAR	06/08/2018	29/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in continuous internal evaluation system at the institutional level. As our college is Affiliated College we have to follow University guidelines in evaluation system. So we have no freedom to bring about reforms in that aspect. However we continuously evaluate the students through the following steps: Examinations in the college level for Internal Assessment marks. Their participation in class seminars, class tests and group discussions. The Affiliating Mangalore University follows the credit based semester system and our college has implemented the system in both letter and spirit. In the last five years we made the following reforms in the Evaluation system: Two college

level Examinations in each semester on the model of University Examinations. Earlier Internal Assessment marks were awarded on the basis of the performance of students one examination and one Home Assignment. Now we conduct two examinations to maintain transparency and rigor in the evaluation system and to prepare the students to write the University Examinations without any stress and fear. Model Question papers are given to the students at the end of each semester. Taking the signatures of the students for their presence in the examination. Maintaining absentee records. Adhering to the academic calendar in conducting examinations. Re -examination to the genuine absentees. Preparing the Question papers strictly according to the rules of Affiliating University. Giving the questions in Kannada also to the B.A students. The above reforms are made in the interest of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our college adheres to the academic calendar for conducting continues internal evaluation. The Affiliating University fixes the dates of internal examinations for every semester. So we adhere to that and we conduct internal examinations in the specified time. The dates of examinations are mentioned in the calendar and hand book of the college for the knowledge of the students. . If college schedule does not permit to follow the specified date because of unavoidable reasons we modify the date with slight difference. Further the principal gives notice to the students before 15 days of commencement of examinations. All the teachers are also given notice to prepare the question papers as per the pattern of the University and to submit to it to the Principal before 10 days of the commencement of examination. Further they have to collect the answer scripts immediately after the examination and submit the marks list within 7 days after the completions of the examinations. Reexaminations are also conducted as per the schedule of the University. Progress reports are sent to the parents after the 7 days of the examination in the 2nd, 4th and 6th semester. We submit internal assessment marks of the students to the university website on the time specified by the university without fail. The marks of students in internal assessment marks are displayed on the college notice board before submitting the marks to the university website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA		12	10	83.33
	BCom		147	123	83.67
	MCom		13	13	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://specudupi.ac.in/extended-profiletemplates/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	160	LIONS CLUB, BRAHMAGIRI	0.05	0.05

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	7	7
Presented papers	7	12	4	5
Resource persons	1	4	0	13
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Paddy Plantation	College NSS Unit	10	150
Kannada Kali Englishannu Kali (English Teaching)	College NSS Unit	9	53
Annual NSS Camp	College NSS Unit	10	153
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Unit	Ministry of Youth Empowerment Sports, Govt. of Karnataka	0

NSS	Mangalore University Best NSS Unit	Mangalore University	0
NSS	Best NSS Officer (Mrs. Mallika)	Ministry of Youth Empowerment Sports, Govt. of Karnataka	0
NSS	Mangalore University Best NSS Officer (Mrs. Mallika)	Mangalore University	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachcha Bharat	NSS Unit	Campus Cleaning Awareness of Cleaning	25	252
Aids Awareness	NSS Unit Prevention Control of AIDS District Dept.	Aids Awareness	21	396
Gender Issue	Women Empowerment of the College Cell	Gender Equality	15	215

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Dr. Bharath V	COLLEGE	50
Faculty Exchange	Sri Sandeep Kumar	COLLEGE	45
Faculty Exchange	Sri Santhosh Kumar	COLLEGE	55
Faculty Exchange	Sri Chiranjan Sherigar	COLLEGE	25
Faculty Exchange	Smt Lavita D'Souza	COLLEGE	25

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

<center>No Data Entered/Not Applicable !!!</center>

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PIM	02/02/2018	Faculty Exchange, Library Facility, Preparing Project report, joint Survey of Socioeconomic demographic Profile, Community	14
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easy Lib	Fully	4.4.3	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28353	2173948	201	36253	28554	2210201
Reference Books	8909	383091	38	7670	8947	390761
e-Books	313500	0	0	0	313500	0
Journals	27	40162	0	18570	27	58732

| e-Journals | 6000 | 0 | 0 | 0 | 6000 | 0 |
| CD & Video | 57 | 10973 | 3 | 715 | 60 | 11688 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	23	10	1	1	1	7	3	100	3
Added	0	0	0	0	0	0	0	0	0
Total	23	10	1	1	1	7	3	100	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2.81	2.62	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance and utilization of physical and support policies is completely taken care of by the Management. Usually infrastructure development up gradation benefits all the 4 colleges in the Campus and the proportionate expenditure is made to be borne by the respective institutions. This kind of expenditure not necessarily prebudgeted, but as and when the need for such expenditure in the interest of any or all the institution in the campus is felt, it is immediately taken up. As regards maintaining and utilising physical, academic and support facilities, standard procedure duly apprised by the managing committee is followed, taking into consideration all the relevant factors and fixing responsibility for such maintenance.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Job Opportunity in Indian Direct market usage of Indian Product	10/01/2019	25	College
How to face Interview	12/01/2019	50	Sinchalana Foundation
Skill Development Entrepreneurship	15/03/2019	152	Pradhanmantri Koushalyabirudhi Yojana Udupi
Self –Employment Schemes Facilities	18/03/2019	39	Rud Set, Brahmavara
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	CRAEER COUNSELLING - HOW TO FACE INTERVIEW	0	70	0	21
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
7	140	21			10

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	3	BCOM	COMMERCE	ST ALOSIUS COLLEGE MANGALORE	MBA
2019	1	BCOM	COMMERCE	RNS INSTITUTE OF MGT, BANGALORE	MBA
2019	4	BCOM	COMMERCE	SRI POORNAPRAJNA EVENING COLLEGE, UDUPI	MCOM
2019	1	BCOM	COMMERCE	RV INSTITUTE OF MGT, BANGALORE	MBA
2019	2	BCOM	COMMERCE	HOLLA ASSOCIATES UDUPI	CA FINAL
2019	3	BCOM	COMMERCE	DEVANAND & COMPANY UDUPI	CA FINAL
2019	1	BCOM	COMMERCE	IFIM COLLEGE BANGALORE	MBA
2019	2	BCOM	COMMERCE	PES UNIVERSITY BANGALORE	MBA
2019	1	BCOM	COMMERCE	DAYASAGAR INSTITUTE OF MGT BANGALORE	MBA
2019	2	BCOM	COMMERCE	GM INSTITUTE OF TECHNOLOGY	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Annual Sports Day	Institution	270
Inter Class Games	Institution	24
Inter Collegiate Kabaddi	University	200
Mangalore University Inter Collegiate Chess Table Tennis Tournament for Staff	University	14
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Constitution of the Council: The nominated class representatives constitute the students council which comes into existence in the first month of the academic year. One among the final year students is nominated as President of the Council, by the Principal and the others are nominated as Secretary and Joint Secretary. A girl student among the final year is nominated as Ladies' Representative. All nominations are strictly on the basis of merit of the students. Functions: The Students' Council functions under the guidance of the Principal and the Staff Advisors meets regularly. The Students' Council organizes programs such as Students' council Inauguration, College Day, Talents' Day and Sports Day and other related activities. The council takes active part in conducting inter collegiate cultural and sports and games competitions. Donations are collected for contribution to Natural calamities, Relief fund, as and when an appeal is made by the concerned authority. Communicates the decisions of the council to the students Representing grievances/ requirements of the students to the Principal Assisting the Principal and the staff in the smooth conduct of the college day Taking leadership in organizing activities of the students such as Annual day, Sports day, Talents day, Teachers' Day, Inter University Sports Cultural Programmes. Organizing/ Participating in public awareness programmes with social relevance Collecting funds for various needs such as flood relief, medical relief, and community development, advertisements for college annual magazine and sponsorship for conducting inter collegiate sports and literary competitions. Role in academic and administrative bodies. One of the student representative is in the composition of IQAC. He or she actively participates in the meetings of IQAC and gives opinion for the better functioning of the institution like reforms in examination, organising workshops, arranging guest lectures and organising intercollegiate fests. Student representation is being taken in preparing academic calendar. College forms different committees for the smooth functioning of curricular and extra-curricular activities. Some of the important committees are cultural committee Sports committee .S.C. S.T Cell, N.S.S Committee, Women Empowerment Cell, Human rights Cell, Eco and Energy Club

etc. All these committees have nominated student representatives. These representatives actively participate in all the activities of their respective committees. They organise the programme connected to their committees. SQAC: Students Quality Assurance Cell, containing students' council, class representatives and senior faculty. The primary purpose of SQAC is to involve the students in the quality maintenance and enhancement in the running of the institution. It draws suggestions from students in designing and redesigning various programs for the students for the year and to have periodical evaluation. Funding: Main source of funding for activities of the Council is the fee collected from students for the specific purpose. Funds are also received from donors, PTA and the Alumni Association extend their help in such activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our College has a strong Alumni Association. It always stands behind the institution in the overall development of the college. It involves in all the activities of the college by giving financial and non-financial support to the development of the college. Sri Sri Vishwapriya Theertha Swamiji the President college managing committee chairman of the Association Dr. Sukanya Mary J executive chairperson of the association and Sri Sandeep Kumar Lecturer in Business Mathematic is the Staff Coordinator. Further it consists of 17 prominent persons as the members. Contribution of Alumni to the development of the college Financial assistance and scholarships to the poor and needy students Extension of incentives and Encouragement to the achievers in Curricular and Co-curricular activities by instituting Prizes, Medals, Cups and Shields for 1.Best NSS Volunteer 2.Best NCC Cadet 3.Best out-going student 4.Best Performer in Sports Helping the Students Association in conducting Inter-collegiate sports and cultural competitions. Support in extension activities and NSS Special camps Instituted Endowment prizes The work of metalling the campus was got done by the Alumni Association Financial help to the poor and talented Incentives to achieve in sports, games, and cultural activities The alumni association joins the annual day celebrations and gives a programme on Yakshagana the folk art of coastal region in order to spread the message of ethical values of the Puranas to the students. The Alumni members are visiting the college and giving their suggestions and advises for the overall improvement of the college. Annually 2 meetings are conducted by alumni association within the college campus. Issues connected to the development of the college in respect of introducing new courses like PG in Commerce and expansion of infrastructure facilities are discussed in the meeting. All the members give their whole hearted support in fulfilling the vision and mission of the college. Our present Principal Dr. Sukanya Mary J. and Dr. Ramesh T.S. Ex. Principal are the alma mentors of the college. Mr. Ramachandra Upadhyaya Rtd. Manager of Syndicate Bank is the member of the college Managing Committee. Sri Yashpal Suvarna the Industrialist is the President of Alumni Association and Sri Mattu Laxminarayana Rao, Business man the Secretary of Alumni Association are members of IQAC of the college. They attend all the meetings of IQAC and give their support to the development of the college.

5.4.2 – No. of enrolled Alumni:

58

5.4.3 – Alumni contribution during the year (in Rupees) :

12450

5.4.4 – Meetings/activities organized by Alumni Association :
14.06.2018 11.09.2018 01.10.2018 13.04.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management. The College is managed by a committee of eminent educators. It consists of one senior faculty as the member. The principal provides excellent leadership to the institution by involving all stake holders. She is king pin of the whole educational machinery. The duties are delegated in consultation with the staff and decisions are taken through discussions. In the date today affairs the principal supported by the different committees headed by the faculty members. The administration is decentralized as the Principal is assisted by the Staff Council, the Heads of the Depts., academic counsellors and the mentors. Academic and administrative decisions are taken in consultation with the management. For the examination we have an examination committee headed by the Principal. The Librarian takes care of the library administration and the office superintendent is in charge of the office. This decentralized setup results in effective team work. The group dynamics within the organization and the freedom in decision making process facilitate a congenial atmosphere in the institution. A case study to show the practice of decentralization of participative management. In every academic year the following committees are created besides the college governing council. All the committees conduct regular meetings and discuss the issues connected to them and pass the decision through the principal. The college has the following committees for the efficient management of activities in the college. Committee for preparing the academic calendar Committee for preparing Time Table Committee for conducting examinations NSS advisory committee ROTRACT Committee Evaluation committee Research committee UGC implementation committee Library advisory committee Stock verification committee for library, physical education department and for institutional infrastructure The academic board to suggest changes in the curriculum Magazine committee Sports committee Apart from the above, Special Committees are formed to conduct College Day and Union Day Celebrations, Annual Sports and Games Meet, Inter-collegiate cultural event, State Level National Level Seminars and Conferences.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college follows the guidelines of curriculum designed by the Affiliating University. It has limited role in development of the curriculum. However the following strategies were adopted for the development of curriculum. Add on certificate courses in the currently relevant and useful subjects Students research projects Students Seminars and Debates Extension of Library facility including E-Library Support to the co-

	curricular activities like participation of students to the seminar conducted by the other colleges Guest lectures and study tour Paper presentation by the students Classes by the advanced learners to the slow learners Internship of B.Com. students under leadings charted accountants Complete transparency in the examination Answer scripts are given to the students within a week of after the examination
Teaching and Learning	The teaching learning modalities of the college are rendered to in order to fulfil the vision and mission of the college The following were methods were followed to impart quality teaching in the subjects by the teachers. 1. Traditional chalk and talk method 2. technology supports to enrich the knowledge of students Since our students are employed we try to create the sense of responsibility we give more importance to knowledge rather than examination. Time has been given in the classroom for interactive session Home assignments in the subjects
Examination and Evaluation	We follow mainly with examination and evaluation system to assess the performance of students We conduct the examination as per the guidelines of affiliating University. The following strategies were implemented to improve the standard of the system All the teachers were given strict direction to prepare the question paper by setting the good quality of questions. The question papers are scrutinised by HODs Necessary steps were taken to avoid possible error
Research and Development	The college maintains a research committee which consists of principal and two senior faculty members. The committee motivates the teachers to submit proposal for research projects. One of our commerce faculty member got the sanction of Minor Research project from UGC on the topic "E waste Management" in the year 2015.
Library, ICT and Physical Infrastructure / Instrumentation	Provision of accessing of E Journals and E Books facility for students and Faculty through N list consortium Soft copy of Question papers are provided to the students
Human Resource Management	We use the self-appraisal method once,

	towards the end of the academic year. The student evaluation is taken twice a year and the findings are made known to the faculty and the staff members. Feed-back from the peer group Self-appraisal by the faculty on the format provided by the government Based on the evaluation of the students, individually the concerned teacher is told to improve his performance and rectify the weak points. Collective measures are also taken on the feed-back from the students. Based on the feed-back from students and peer groups, teachers are given the following facilities to improve their teaching and research: Faculty members are given assistance to continue their higher studies. Inclusion of faculty members in the college governing council. Financial assistance to attend conferences out-side the state. Additional books to the departmental library Provision of additional computers in the staff room
Industry Interaction / Collaboration	Experts from the industry are included in the Academic Board ? Students visited local power plant at Padubedri, Nandikoor ? Students visited Becco at Kaup
Admission of Students	The process of admission of students is not much complicated. The students are admitted to the courses through an interview of the candidates along with their parents/guardians. The selection of the students is made by the admission committee comprising of senior staff members headed by the Principal. The committee makes the scrutiny of the applications, and sorts them on the basis of Merit-cum-Reservation Policy set by the Government of Karnataka. The institution does not fix any cut-off percentage for admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Not Introduced
Administration	The institution get official circulars from the Department of Collegiate Education Affiliating University through mail and websites. College also furnishes the information through email
Finance and Accounts	Online submission of Salary Bills of regular employees to HRMS Govt. of

	India Online payment of PF/ESI Online submission of IT Returns
Student Admission and Support	Online Admission through University Developed Software Scholarship Application through National Portal
Examination	Online submission of Examination Application of the students Online submission of Internal Assessment Marks Publication of Results in University Website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	DR RAMAKRISHNA UDUPA	NATIONAL SEMINAR	SHRI MADHUTHARDHI MATTA, GULBARGA	2000
2018	SMT GOWRI SHENOY	INTERNATIONAL CONFERENCE	MILAGRES COLLEGE, MANGALORE	620
2018	DR SUKANYA MARY J	INTERNATIONAL SEMINAR	KLE SOCIETY SKACS HSKSI HUBLI	3250
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Development of Faculty Profile Institutional Distinctiveness		09/03/2019	09/03/2019	40	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course	1	07/01/2019	31/01/2019	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF Free Medical Consultation at Adarsh Hospital Udupi Group Insurance	PF, ESI, Consultation at Adarsh Hospital Udupi	Annual Medical Check up, Consultation at Adarsh Hospital Udupi

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

While our institution conducts external financial audit regularly every year, by our auditor appointed by the Management internal audit is conducted by the departmental auditors periodically (once in 2-3 years). The responsibility of the auditors is to expenses an opinion on this financial statements based on audit. External audit is conducted in accordance with the standards on Auditing issued by the Institute of Charted Accountants of India. These standards require that the auditors comply with ethical requirement and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misrepresentation. The responsibility departmental auditors is mainly to see and satisfy themselves that rules and regulations set by the government are strictly followed in all the financial transactions conducted by our institution

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Regional Joint Director of Collegiate Education	Yes	Secretary College Mgt.
Administrative	Yes	Regional Joint Director of	Yes	Secretary College Mgt.

		Collegiate Education		

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial Support to the Deserving Students Plays important role in maintaining cordial relationship between the parents and teachers Helps to maintain good discipline in the Campus

6.5.3 – Development programmes for support staff (at least three)

Quality related Workshops Deputation to Orientation Refresher Courses Deputation to Subject related Workshops Seminars

6.5.4 – Post Accreditation initiative(s) (mention at least three)

IQAC has taken the initiative to strengthen counselling and mentoring system It conducts regular interactive sessions with faculty members for the following : Exchange of knowledge Development of Faculty Profile Computerization of Office Counselling Cell to for the holistic development of the students Values based KAVYA certificate Course Encouragement to the students to use the library Certificate Courses to improve employability of the students Skill development programmes by Career Guidance Cell

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC	28/08/2018	28/08/2018	28/08/2018	18
2019	IQAC	19/03/2019	19/03/2019	19/03/2019	36
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation Programme for Welfare Schemes for Women in India	08/03/2019	08/03/2019	212	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book	12/06/2018	Regular follow up actions are being taken to maintain 10 points of Codes of conduct mentioned in the hand book . The mentors are maintaining the records of the conduct and behaviour of the students Promotion to the higher class is depending on the maintains of good conduct of the students. In case of any complaints the discipline committees of the college looks in to the mater and gives proper guidance to improve the behaviour and conduct Further president of the college Sri Sri Vishwapriya Theertha Swamiji gives the divine blessings to the students and faculty to maintain ethical values

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanthi	02/10/2018	02/10/2018	221
Human Rights Awareness Programme	10/12/2018	10/12/2018	152
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
LED Bulbs Minimizing the use of papers Protection of giant trees in the campus Disposal of the Waste through Municipality Ban of Plastic bags

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link Objective of the Practice: • To give practical knowledge to the students on the problems of rural area, cropping of plants in order to develop interest in agricultural activities. • To develop green practices Context: • Study should not be limited to four corners of room. It is necessary to the students to gain knowledge on the life style of the people of rural areas in the present circumstance of technological world Practice: • Visit to the places of cottage industries • Visit to the sites of paddy plantation • Industrial visits • Plantation of saplings Evidence of Success: • Students acquired the knowledge of paddy plantation • Cultivations of Vegetables in Admar Mutt Campus, Admar • Gained the knowledge to achieve self sufficiency in food production Problems encountered: • Limited time • Non availability of financial support Best Practice 2 - Maulya Vardhana Objective of the Practice: • To improve the moral social values among the students in order to give proper shape to the personality of the students Context: • In the present scenario the life is very fast and becomes more more technical • The younger generation is not developing patience and analytical capacity • In this context it is necessary to organise life skill programmes Practice: • The life skill programmes and value based classes are being conducted by the dept. of Sanskrit of our college • The president of our college Sri Sri Vishwapriya Theertha Swamiji is the spiritual guru. He addresses the students and faculty members regularly and gives knowledge on ethical and moral values Evidence of Success: • Healthy relations among the students and faculty members • Healthy relations between the faculty and Mgt. • Students developed the capacity of taking right decisions for their life Problems encountered: • Nil

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words Sri Poornaprajna Evening College, Udupi, was founded in the year 1966 by H.H. Sri Vibudhesha Teertha Swamiji of Sri Admar Mutt, Udupi who had made the welfare of society the mission of his life. Towards this end, he had opted for the field of education, in its entirety, to spread awareness in society. The establishment of Sri Poornaprajna Evening College is a visible fruit of his foresightedness and ardency to brighten up the education scenario by bringing into the net those aspiring students who could not pursue their college education by attending day colleges. The 'Vision and Mission' mirrors the objects and ideals of the College which are encapsulated in its motto Amritam Tu Vidyah (education has no end). This college has been imparting quality education to aspirants for the last 53 years, without consideration to their caste, creed or social status. Professional course colleges have been cropping up here and there in recent years. At the same time the number of students pursuing basic degree has been

falling drastically everywhere. Even in these adverse circumstances, our Evening College continues to attract students to its fold and the reason for this is its distinctiveness in many matters. Shorter working hours of the Evening College compared to Day Colleges does not impede curricular and extracurricular activities of our students, with the college extending full support for these activities. Incidentally, it is only in the Evening Colleges that students are able to get opportunities for professional training and to pursue basic degree simultaneously. Because of this, students pursuing courses like C.A. and C.S. prefer our Evening College. Our opening up to their demand has led to the addition of one more B.Com. Batch in our College since 2014-15. We have also started a Post Graduate Centre to enable students to pursue M.Com. Degree by attending classes in the evening. Despite the existence of many Government Colleges in the neighbourhood offering B.A. courses almost free, our college has been able to maintain its student strength for this course. Though the government has suspended appointing teaching faculty in recent years, the Management is promptly filling vacant posts from its own resources in a manner that guarantees sustenance of quality of education in the college. In the matter of enrolment of students, the institution does not impose any cut off marks for eligibility for admission. Needy students get financial assistance from the President of the College Management at the time of their admission. Maintenance of gender equality is another distinctive feature of the functioning of our Management. . The only criterion for the faculty appointment is eligibility of the candidates.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Introduction of online certificate courses Add on certificate courses will help our students to improve their employability and knowledge. As per the directions of UGC and affiliating university we have decided to introduce the following courses both to the faculty members and students through the following module SWAYAM, PG-Pathashala MOOCs Platform College Level Certificate Courses • Tally in collaboration with Manipal Institute of Computer Education, Udupi (MICE) • Value based KAVYA Certificate Course by the Department of Sanskrit Implementation of E Governance in the following Areas • Student Admission Support • Examination • Submission of Students' Applications to National States Level Scholarship Portal • E Attestation of Scholarship Applications • Three Senior Faculty members will be appointed as E-Attestation Officers Creation of Management Information System Creation of Equal Opportunity Cell for the empowerment of disabled persons Implementation of Choice Based Credit System as per the directions of Affiliating University. A committee with senior faculty member as the coordinator will be constituted to introduce it in the UG courses. Encouragement to Research: Research Committee will guide the faculty members to submit proposals for Minor Research Projects to the funding agencies and encourage them to pursue their Doctoral Degrees Organization of Quality related workshops for teaching staff and Administrative staff by IQAC Renovation of the Existing Building: Raising funds to renovate the building in order to provide more Technology enabled class rooms. Efforts to get Financial Assistance from UGC, Govt. Non Govt. agencies for Developmental works Additional constructive contribution from Alumni Association of the College for the benefit of Present Students, Old Students and also for the college Mentoring system: More emphasis on mentoring system to shape the overall personality of students A counselling cell will be created for the holistic development of students' personality. Deputation of Faculty Members to the Orientation, Refresher Courses, Workshops and seminar to improve the faculty profile Students Support Activities • Encouragement to students to present papers in National Level Seminars • Student Research Activities • Organization of Cultural Sports Activities • Coaching classes for IBPS other competitive

examinations by Career Guidance Cell Community Development Programmes • Swach Bharath Campaign • Eco friendly activities by NSS of the college • Health Awareness Programme • Teaching English to the Kannada medium students at Government primary school Katpady Udupi